

# Training Council "RECAP"

By Robert Noordhoek, CEO/Executive Secretary

December 2021



## **ATTENTION - IMPORTANT** **INFORMATION/REMINDER REGARDING DACOTA**

**(Submitted By NIJO/DACOTA)**

At the end of the year (December 31, 2021) DACOTA will reset all its courses. After that date, you will be unable to access reports or proofs of training for the year of 2021. If you need a record of your training, please contact me (see contact information below) to obtain a user report. These user reports compile courses, completion dates, and test scores into one single PDF document so that you don't have to download or print each individual course certificate for your records.

For those of you who use DACOTA to achieve your training hours towards your certification, **you must record your training hours towards certification or they will not be recorded or counted.** If you are seeking certification, I highly recommend that you request a user report to serve as a record of your training hours and test scores.

**Please submit your request to me by 10AM Friday December 31<sup>st</sup> to receive your DACOTA User Report to ensure your hours and test scores are recorded.**

To contact me, you may send an email to [hgardner@jailtraining.org](mailto:hgardner@jailtraining.org) or call me at 801-810-5245 (ext. 3) Please feel free to contact me with any questions.

## **TWO IMPORTANT ITEMS - NEED YOUR ASSISTANCE**

Recently we have asked for your assistance on two very important items:

1. Each Sheriff has received a Certification Letter, Explanation and Attestation Form that is sent to Sheriff's Offices every four years. Each county is then required to determine whether or not they are compliant with the requirements and standards established by the Council based on the box they check on the Attestation Form, which must be completed and returned to MSCTC. **Your assistance in completing**

**and submitting the Attestation Form is greatly appreciated.**

2. As a follow-up to the Council's interim policy changes regarding the pre-hire EMPCO Written Exam that took effect on August 1, 2021, we have asked each Sheriff's Office to provide MSCTC with their Minimum passing score for the Written Exam. Please make sure to submit your minimum passing score to us as soon as possible.

Please feel free to call with any questions.

**A special thanks to those Sheriffs who have already submitted the requested information!!**

## **Jail Administrator Spotlight**

**(Submitted by Mackinac County)**

**Stephannie Vallier**  
**Mackinac County Sheriff's Office**  
**Jail Administrator**

I was raised in the Upper Peninsula and graduated from Newberry High School in 1996. In 1999 I relocated to St. Ignace after attending college in Grand Rapids.

In 2005 I became an Emergency Medical Technician and have been employed by our local ambulance service since. I served seven years on the St. Ignace Area Schools Board of Education. Being a part of the community and giving back is extremely important.

In June of 2008 I was hired at the Mackinac County Sheriff's Office as a part time corrections deputy and was hired full time in 2009. The Administrative Assistant position was vacant in 2010 to which I was assigned that position and maintained it until 2021 when I was promoted to Lieutenant/Jail Administrator.

Over the years I have had the opportunity to develop and maintain several outreach initiatives at the Sheriff's Office. The 911 Cell Phone Bank in which community members can drop off old cell phones where they are sent in and programed to dial only 911. These phones are free to the community and have been handed out the elderly and domestic violence victims. The LEAD program, where the Sheriff's Office provides drug testing kits to all of the schools in our county at no charge. The POD box that is located in our lobby for prescription drugs to be deposited to ensure they are properly disposed of while keeping them out of the wrong hands and out of our water. In 2014 I wrote a grant for distracted driving simulator. The machine simulates the effects of drunk driving, texting while driving, inclement weather and more.

As the Jail Administrator, I plan to delve into inmates programs and expand on helping the people in an effort to reduce reoccurring incarceration.

Working in various aspects of the jail and the office has awarded me knowledge that is imperative to effectively do my job. My duties span across the entire operation. Though I have much to learn, the network of many of the Jail Administrators in the state has been more extremely helpful. I am eager to start this new chapter in my career.

The Sheriff and Undersheriff have given me an overwhelming amount of support as I transition into my new position. I can't thank them enough for their continued guidance, knowledge, and trust.

I have a daughter, Aubree who is 20 and plans to attend college to study journalism this fall.



**MSCTC On-Line In-Service Training**

# **DACOTA Spotlight – November 2021**

**(Submitted by National Institute for Jail Operations)**

Through a training partnership with MSCTC, the National Institute for Jail Operations provides Michigan agencies with engaging legal-based online training through DACOTA —NIJO's Detention and Corrections Online Training Academy. All DACOTA curriculum is approved for all levels of NIJO Professional Certification (NCCO, NCCS, and NCCE).

Currently, the DACOTA Catalog contains 69 online courses providing 75 CEUs of corrections-specific training based on what the law requires for running safe and secure facilities. As of the end of November, Michigan DACOTA online learners have completed 5,209 courses and 5,849 credit hours. Currently, 39 Michigan agencies have learners getting trained in the DACOTA platform. (NOTE: If your agency is not currently signed up for DACOTA, contact Barbara Gould at MSCTC to get started! (bgould@msctc.org or 810-919-4312)

NIJO is happy to recognize the following agencies who had the most learners complete courses in DACOTA in the month of November. Congratulations to:

- 1. Genesee County Sheriff's Office**
- 2. Grand Traverse County Sheriff's Office**
- 3. Charlevoix County Sheriff's Office**

We are also pleased to recognize the following individuals who completed the most DACOTA courses in November:

#### **1st Place**

Jason Gould – Genesee County Sheriff's Office

#### **Tied for 2nd Place**

Trevor Haddix – Grand Traverse County Sheriff's Office

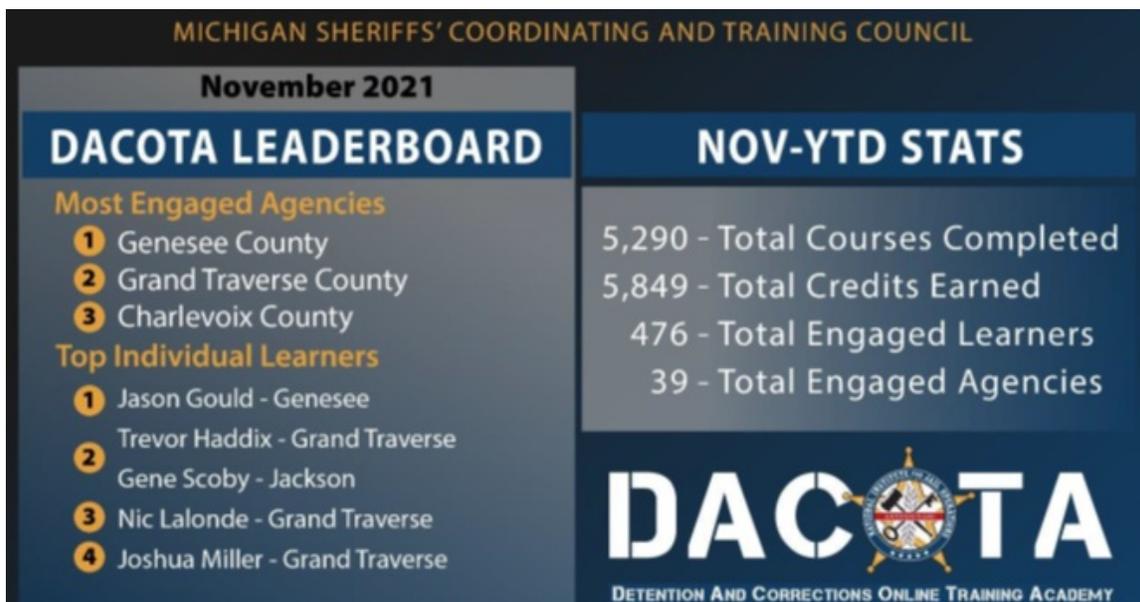
Gene Scoby – Jackson County Sheriff's Office

**3rd Place** Nic Lalonde – Grand Traverse County Sheriffs' Office

#### **4th Place**

Joshua Miller – Grand Traverse – Jackson County Sheriff's Office

**Congratulations to these individuals and agencies for your outstanding efforts and staying engaged in continuously learning.**



**ENHANCE YOUR CAREER BY GETTING CERTIFIED**

All courses in DACOTA are pre-approved for all levels of NIJO Professional Certification. Learn more about NCCO (National Certified Corrections Officer), NCCS (National Certified Corrections Supervisor), NCCE (National Certified Corrections Executive) by [clicking here](#).

## **REMINDER - What is DACOTA?**

Through a training partnership with MSCTC, the National Institute for Jail Operations provides Michigan agencies with engaging legal-based online training through DACOTA —NIJO's Detention and Corrections Online Training Academy.

All DACOTA curriculum is approved for all levels of NIJO Professional Certification (NCCO, NCCS, and NCCE). For more information about becoming nationally certified contact NIJO at [certification@jailtraining.org](mailto:certification@jailtraining.org).

If your agency is not currently signed up for DACOTA, contact MSCTC Director of Training Barbara Gould at [bgould@msctc.org](mailto:bgould@msctc.org).

## **Recent Academy Graduations**

### **Delta College**

**(Submitted by Delta College)**

Attached is the class photo from our 18<sup>th</sup> graduating class. We have 14 officers (no pre-service students) pictured from 11 different counties: Bay, Chippewa, Clare, Gladwin, Gratiot, Huron, Iosco, Lapeer, Midland, Ogemaw and Roscommon counties. Our academy started on September 27, 2021 and was scheduled to graduate October 22, 2021, but because of a bout of COVID (only one student was affected) , we had to suspend the academy for a little over 2 weeks. We started back on Monday Nov 1 and finished and graduated on Monday Nov 8.



The affected student was able to complete all of the academic modules, but, will need to complete the week of Defensive tactics to complete the course.

### **West Shore Community College**

**(Submitted by West Shore Community College)**

The Fall 2021 Corrections Academy at West Shore Community College concluded on Friday October 29th. An in person and virtual ceremony was held to recognize the 10 students with command staff joining in from Wexford, Benzie, Grand Traverse, Newaygo, and Muskegon Counties. During the ceremony two additional awards were presented. The Outstanding Leadership Award (which is voted on by the students) was given to Robert Sauder of Wexford County, and the Academic Achievement Award (98.31 GPA) was awarded to Mercedes Parker of Muskegon County.

All the Students finished with a GPA over 93 and the class average just over 96 GPA. We are very proud of our instructors and the dedication of students to be the best.

Congratulations! we wish you continued success in your profession.



## **Director of Training Report**

**By: MSCTC Director of Training Barbara Gould**

### **REMINDER: IMPORTANT CHANGES TO ANNUAL IN-SERVICE TRAINING REQUIREMENTS**

The following changes were implemented to the annual in-service training requirements for Local Corrections Officers beginning January 2021:

- 1) Two (2) hours per year of Mental Health training required as part of the yearly 20-hour in-service requirement.
- 2) No more than 5-hours of the 20-hour in-service training requirement can be comprised of Firearms training. For a complete list of yearly 20-hour in-service training requirements, please visit: MSCTC In-Service Training ([misctc.org](http://misctc.org))

### **LOCAL CORRECTIONS OFFICERS ACADEMY REQUIREMENTS**

- 1) The fact that an Academy is cancelled or rescheduled does not change or extend the requirement to attend a Local Corrections Officer Academy within 12 months from the date of hire.
- 2) Public Act 125 of 2003 establishes the requirements for becoming a certified Local Corrections Officer. One of those requirements is to complete an Academy within 12 months from the date of hire at an agency. Specifically, PA 125 of 2003 states.... 13 (c) "Not later than 12 months after becoming employed as a local corrections officer, he or she has fulfilled other standards and requirements developed by the board and approved by the council for certification".
- 3) Each agency should review their Corrections Officer hire dates to determine if waiting for the next Academy will cause you to have Corrections Officers who will exceed their 12-month Academy attendance requirement. If you have a Corrections Officer who is approaching their 12-month period from date of hire without attending an Academy, you should notify the MSCTC Office ASAP in order to discuss available options for meeting the requirement. Decisions/options regarding each Corrections Officer are made on a case-by-case basis, not made on a collective basis.
- 4) If a Local Corrections Officer has not met the 12-month time frame to attend the Academy, that person would no longer be certified to work in a county jail. Further, that person would then be required to start the complete hiring process over, which would include successful completion of the LCOPAT, Written Exam for Corrections Officers, a mental evaluation and Academy attendance. It is also important to note that the Council has established a policy of providing a written notification to the Sheriff and County Board Chairperson if one of their Corrections Officers is not certified to work in the jail. Not being certified certainly increases the liability risk to the county.
- 5) If the 12-month deadline is fast approaching for a specific Corrections Officer(s), it is important for the agency to identify those officers and make Academy attendance for those individuals a top priority.

Please note: 'Training Waivers' are only eligible for Certified Local Corrections Officers

that meet the in-service training requirement formula (<http://www.misctc.org/waiver.html>). Officers not meeting the Academy requirement are NOT eligible for Waiver consideration.

## **IN-SERVICE TRAINING FOR 2022**

As we quickly approach 2022, you will notice that tuition FREE\* in-service trainings are already being scheduled and posted on our website for 2022 [Click here](#) for more information.

Every month the MSCTC will have highly skilled instructors teaching in-demand topics throughout Michigan. We suggest you register early as class sizes are limited and most topics will only be offered once in 2022 to allow for additional and beneficial courses to be instructed.

Please do not hesitate to contact us if there is a sought-after topic needed at your Sheriff's Office or in your region.

## **ADDITIONAL IN-SERVICE TRAINING OPPORTUNITIES**

1. The MSCTC has limited, FREE\* spots available for the Detention And Corrections Online Training Academy (DACOTA) through the National Institute for Jail Operations (NIJO). DACOTA currently has OVER 67 legal based online courses on topics such as IPC, Mental Health Basics, **(may be counted towards the Council required 2-hour minimum of yearly Mental Health In-Service Training for CO's!!)**, PREA, Writing Legal-based Defendable Policies and Procedures, and many more! If you are interested in signing Officers up for this free\*, interactive, and engaging online training please contact the MSCTC Director of Training, Barbara Gould at [bgould@msctc.org](mailto:bgould@msctc.org) .

\*DACOTA tuition is free for certified Local Corrections Officers working in a Michigan Jail. Spots are limited and on a first come first-serve basis.

2. The National Institute of Corrections (NIC) offers free online trainings through their NIC LearnCenter. Simply sign up for a free account and enjoy courses such as Inmate Suicide Prevention, PREA, Interpersonal Communication, and more. For more information on these free online trainings, please visit: <https://nic.learn.com>

If anyone has questions, please feel free to contact me at [bgould@msctc.org](mailto:bgould@msctc.org) or 810-919-4312. Thank you. Barbara L. Gould.

## **Jail Command Staff Academy**

The Fall 2021 Jail Command Staff Academy (JCSA) will successfully complete on December 2, 2021. Session one included instructors Stephen Sampson and Gary DeLand. This session focused on Leadership, Proactive Liability Defense, Audits and Inspections, and Correctional

Legal Issues. Session 2 was instructed by Sean Stewart and Josh Arnold and covered Statistics and Data Driven Decision Making, RFP and Budgets, Operational Strategies for Management, and Preparing for Litigation. Session 3 rounds out with Stephen Maher teaching on Constitutional Legal Issues and Business Report Writing and Dr. Stephen Sampson returning to instruct the Art of Confrontation and Personnel Management.

Participants overwhelming enjoyed the Fall 2021 JCSA and gave feedback and compliments like: "Amazing presentation", "Highly Informative", "Information is not only relevant to Corrections, but can/should be used in everyday life", "Top notch instructor. Very impressed with his level of knowledge".

A Spring 2022 JCSA is in the final stages of planning. Watch for more details coming soon!





**(Submitted by National Institute for Jail Operations)**

## **ONE MONTH LEFT TO ACCESS JAILCON21 ONLINE TRAINING - DON'T MISS OUT!**

Registration for JAILCON21 is still open and individuals still have access to training through the end of December—so don't miss out! JAILCON21 Online Training. JAILCON21 Online Conference is an affordable way to get over 40 hours of legal-based training taught by NIJO experts. Access to training starts at only \$125/person, with discounts available for agencies registering more than 14 attendees.

1-14 attendees = \$125/person  
15-50 attendees = \$109/person  
51-100 attendees = \$89/person  
101-250 attendees = \$79/person  
250+ attendees = \$69/person

Click [here](#) to learn more!

### **Is your agency an MMRMA Member?**

If so, you may qualify for a special rate available through a generous grant sponsored by MMRMA. For a limited time only, while supplies last - Register for JAILCON21 Online Conference for only \$40/person!\*

[Click here to register now!](#)

(\*MMRMA Members only)



**Reminder to Submit Your 3rd Q 2021 Booking Fees**

Just a quick reminder that your 3rd Q 2021 Booking Fees were due to the State by October 15, 2021. Also, please don't forget to include the Booking Fee Transmittal Form along with your check. Remember, each county can view their own Booking Fee transmittal activity in the LCOTS system.

Please feel free to contact us with any questions.

## **Council and Advisory Board Meeting Schedule**

### **Council Meeting Schedule**

Thursday, January 20, 2022

Scheduled to be held at the Michigan Manufacturers Association Building, 620 S. Capitol Ave., Lansing, MI 48933, beginning at 2:30 p.m.

### **Advisory Board Meeting Schedule**

Thursday, January 6, 2022

Scheduled to be held at the Michigan Manufacturers Association Building, 620 S. Capitol Ave., Lansing, MI 48933, beginning at 2:30 p.m.

## **MSCTC-Sponsored "FREE TUITION" Training Scheduled\***

- 1) [December 2, 2021 - Corrections Law Refresher](#) - Conducted by Sgt. Nick Leonowicz
- 2) [December 3, 2021 - Mental Health First Aid for Public Safety/Corrections](#) - Conducted by James Richardson and Jordan Geyer
- 3) [January 22, 2022 - Implicit Bias and Classification in Corrections](#) - Conducted by Victor Green and Patrick Weir
- 4) [February 23, 2022 - Mental Health First Aid for Public Safety/Corrections](#) - Conducted by James Richardson and Ryan Lotan
- 5) [August 30, 31 & September 1, 2022 - Fire Safety Instructor Development \(Train-The Trainer\)](#) - Conducted by Lt. Corey Burks
- 6) [September 12 - 15, 2022 - 32-Hour Instructor Development Course \(Train-The-Trainer\)](#) - Conducted by Todd Gilchrist and Barbara Gould

Please click on the corresponding link for more information or to register for a training. All in-service training requirements and available courses can be found anytime at <http://www.misctc.org/training.html>

\*\* This "FREE TUITION" training is for Certified Local Corrections Officers only. Participants are responsible for costs relating to travel, meals and lodging.

## **Additional Training Opportunity**

In an attempt to keep you updated, the following training has been scheduled. For further information, or to register, please use the contact information from the training link below.

- 1) [January 10-12, 2022 - Supervision of the C.T.O. Program](#) - DeWolf and Associates

## **Local Corrections Officer Academies**

## Scheduled or Rescheduled

As we receive notification from our educational partners that Local Corrections Officers Academies have been scheduled, for your convenience we will include the Academies and contact information in future RECAPS. Below is a current list of scheduled, Academies for the remainder of the year that have been provided to us.

For more information or to register for an Academy, please contact the Academy Director. To view a list of up-coming Academy Schedules at any time, please [visit here](#).

### 2021 Academies

#### **Genesee County Sheriff Office – 12-8-21 to 1-7-2022**

For more information or to register, please contact Kiona Graham at 810-257-3499 or [kgraham@co.genesee.mi.us](mailto:kgraham@co.genesee.mi.us)

#### **Macomb Community College – 12-3-21 to 01-17-2022**

For more information or to register, please contact Mike Ciaramitaro at (586)498-4051 or [ciaramitarom658@macomb.edu](mailto:ciaramitarom658@macomb.edu)

### 2022 Academies

#### **Grand Rapids Community College – 1-24-22 to 2-18-22**

For more information, or to register, please contact David Kok at 616-234-3362 or [davidkok@grcc.edu](mailto:davidkok@grcc.edu)

#### **Lansing Community College – 2-7-2022 to 3-4-2022**

For more information, or to register, please contact Tamara McDiarmid at 517-267-5079 or [mcdiart4@lcc.edu](mailto:mcdiart4@lcc.edu)

#### **North Central Michigan College – 2-7-22 to 3-4-22**

For more information or to register, please contact Jim Cousino at 231-348-6630 Or [jcousino@ncmich.edu](mailto:jcousino@ncmich.edu)

#### **Washtenaw Community College – 2-21-2022 to 3-18-2022**

For more information or to register, please contact Joyce Nelson-VanMeter at 734-677-5022 Or [joenelson@wccnet.edu](mailto:joenelson@wccnet.edu)

#### **Genesee County Sheriff Office – 5-2-2022 to 5-27-2022**

For more information or to register, please contact Kiona Graham at 810-257-3499 or [kgraham@co.genesee.mi.us](mailto:kgraham@co.genesee.mi.us)

#### **Alpena Community College – 6-1-2022 to 6-28-2022**

For more information, or to register, please contact Lisa Blumenthal at 989-358-7296 or [blumentl@alpenacc.edu](mailto:blumentl@alpenacc.edu)

#### **Genesee County Sheriff Office – 8-8-2022 to 9-2-2022**

For more information or to register, please contact Kiona Graham at 810-257-3499 or [kgraham@co.genesee.mi.us](mailto:kgraham@co.genesee.mi.us)

## "RECAP" BONUS

(Submitted by National Institute for Jail Operations)

**NIJO Legal-Based Jail Guideline: E01.04.03:**

**Removing Cash, Money Orders and Other Negotiable Interests from Mail**

### **KEY ISSUE:**

There is an old simple adage “money is power.” In a jail setting, inmates seek money for a variety of reasons far beyond just having extra commissary. Some inmates might argue money buys control, influence, or respect far beyond the temporary satisfaction derived from an extra deodorant or ramen noodles on Thursday. In light of the many ways money can be adversely used by inmates within facilities to

compromise safety, security and order, courts have affirmed administrations' rights to prohibit inmates from possessing cash and other negotiable instruments.<sup>1</sup> What are 5 common ways that inmates may attempt to extort other inmates? What policies and procedures should your agency should have in place?

[Read more by visiting:](#)

**DISCLAIMER:**

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**THE COUNCIL AND ADVISORY BOARD WISH YOU A  
MERRY CHRISTMAS AND HAPPY NEW YEAR!**



**Michigan Sheriffs' Coordinating & Training Council**

620 S. Capitol Ave

Suite 320-B

Lansing, MI 48933

517-999-7282

[www.misctc.org](http://www.misctc.org)

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"You only have to do a few things right in your life so long as you don't do too many things wrong."— Warren Buffett.

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**CONTACT US**