

Training Council "RECAP"

By Robert Noordhoek, CEO/Executive Secretary

August 2021



IMPORTANT INFORMATION

REMINDER: INTERIM CHANGES TO PRE-HIRE WRITTEN EXAM TAKE EFFECT

The Council held a Special Meeting on June 22, 2021. At that meeting, the Council adopted **interim** changes to the Pre-Hire Written Exam for Local Corrections Officers that is administered by EMPCO. Following is the proposal adopted by the Council:

Beginning August 1, 2021, the following interim changes to the Written Exam for Local Corrections Officers will take effect:

- 1) The new requirements will take effect on August 1, 2021 and will remain in effect until a final recommendation is approved by the Council.
- 2) Written Exams taken within one year prior to the effective date will be grandfathered into the new requirements.
- 3) Taking the Written Exam will still be required **prior to being employed** by a Sheriff's Office.
- 4) MSCTC will no longer establish a minimum passing score for the Written Exam.
- 5) Each Sheriff's Office will be responsible for determining the Written Exam minimum passing score acceptable for their agency.
- 6) There will be no limit on the number of times an individual can take the Written Exam as long as they pay for each exam, and if a higher score is obtained on subsequent testing, the higher score shall be counted.

7) Each Sheriff's Office will be required to maintain a record of the Written Exam score in the personnel file of each Corrections Officer hired after August 1, 2021.

8) Beginning August 1, 2021, each Sheriff's Office will be required to enter into the LCOTS System the Written Exam score for each Corrections Officer hired after August 1, 2021. If a higher score is obtained subsequent to taking a future Written Exam, the Sheriff's Office shall enter the higher score into the LCOTS System within 30 days of posting the new score.

The Council strongly advises that you share this information with your Corporate Counsel/HR Department prior to making any decisions regarding these interim requirements.

Jail Administrator Spotlight

(Submitted by Ingham County)

Robert Earle
Ingham County Sheriff's Office
Jail Administrator

Robert Earle, currently a Captain with the Ingham County Sheriff's Office, attended high school in the suburban Detroit area and went on to study Criminal Justice at Michigan State University. While studying Criminal Justice at Michigan State, he completed an internship at the Macomb County Sheriff's Office and studied abroad at the University of Lviv and the University of Odessa in the Ukraine.



Robert served in many capacities at the Ingham County Sheriff Office starting as a Deputy in the Corrections Division in 2001 before rising to the rank of Sergeant in 2012, to the rank of Lieutenant in 2017 and Captain / Jail Administrator in 2021. He served multiple duties with ICSO including Housing Officer, Work Release Coordinator, Corrections Training Officer, Corrections Hostage Negotiation Team, Booking Officer and Classification Officer. He has been a liaison to the 30th Circuit Court's Mental Health Court and has worked on several inmate initiatives, including an Ingham County program to reduce opioid overdose deaths. He also started an initiative to bring together Mental Health professionals, Jail Medical, Classification and Jail Command officers weekly to address high risk inmates and those suffering from mental and medical health issues.

In 2018, Robert was recognized and awarded the Distinguished Valor Award from the National Institute of Jail Operations (NIJO). The NIJO Distinguished Valor Award is award to those individuals who are recognized for their outstanding service to heroically serve and protect or who has made critical decisions or has taken preventive actions that ensured the safety and security of staff, inmates and the general public. He was recognized at the NIJO Conference in New Orleans in August 2018.

In 2018, taxpayers approved a \$70-million-dollar project to design and build a new Ingham County Criminal Justice Center, which includes a new District Court in addition to a new Law Enforcement and Correctional Facility. Robert was selected to be team leader from the Sheriff's Office and has worked closely with architects and construction managers in the design and construction of this new facility, scheduled to open in Summer 2023.

Robert also developed and teaches Inmate Classification for Macnlow and Associates since 2017.

MSCTC On-Line In-Service Training **DACOTA Spotlight – July 2021**

(Submitted by National Institute for Jail Operations)

As of the end of July, Michigan DACOTA online learners have completed 3,010 courses and 3,194 credit hours. Currently, 34 agencies have learners getting trained in the DACOTA platform.

For the month of July, NIJO is happy to recognize the following agencies who had the most learners complete courses in DACOTA in the month of July.

We are also pleased to recognize the following individuals who have completed the most DACOTA courses in July:



Congratulations to these Corrections Officers and agencies for your outstanding efforts and staying engaged in continuously learning.

REMINDER - What is DACOTA?

Through a training partnership with MSCTC, the National Institute for Jail Operations provides Michigan agencies with engaging legal-based online training through DACOTA —NIJO's Detention and Corrections Online Training Academy.

All DACOTA curriculum is approved for all levels of NIJO Professional Certification (NCCO, NCCS, and NCCE). For more information about becoming nationally certified contact NIJO at certification@jailtraining.org.

If your agency is not currently signed up for DACOTA, contact MSCTC Director of Training Barbara Gould at bgould@msctc.org.

DACOTA is also Approved for NIJO National Certification

To learn more about this exciting training opportunity, click [here](#).

Lt. Michelle Greenlee Receives Prestigious NIJO Designation

(Submitted by National Institute for Jail Operations)

The National Institute for Jail Operations (NIJO) recognizes individuals for their dedication and commitment to the corrections profession each year at an Award Ceremony held in conjunction with the annual JAILCON Regional Conferences.

On July 1, 2021, NIJO was pleased to recognize one of Michigan's finest corrections professionals at JAILCON21 Western Regional Conference in Scottsdale, Arizona. Lieutenant Michelle M. Greenlee from Kalamazoo County Sheriff's Office was presented with the designation of National Certified Corrections Executive (NCCE), the highest level of certification offered through the National Institute for Jail Operations (NIJO). NIJO Professional Certification is a professional designation – earned not issued – for jail and detention officers, supervisors, administrators and sheriffs who have demonstrated to possess the requisite understanding, knowledge, skills, experience and abilities to function to a specific level. NCCE certification requires 115 hours of legal-based training within a 30 month period. Due to the degree of scrutiny and litigation correctional officers and administrators face regularly, NIJO emphasizes the importance of certification programs based on what the law requires rather than best practices that do not promote practices that are constitutionally safe. Because liability and risk management is intertwined with training, NIJO requires 100% comprehension testing for certification. Lieutenant Greenlee's achievement is a significant accomplishment and reflects her commitment and dedication to her profession



NIJO and MSCTC congratulates Lt. Greenlee for this outstanding achievement!

Recent Academy Graduation

Alpena Community College **(Submitted by Alpena Community College)**

On June 29, Alpena Community College graduated its 14th Local Corrections Officer Academy. The Academy consisted of 9 Corrections Officers from 6 counties. Counties represented in this outstanding class included the following: Alpena, Alcona, Chippewa, Marquette, Montmorency, and Schoolcraft.



Final exam scores were impressive, with an average score of 97%, a testament to our strong instructors and student dedication.

The Academy concluded with a graduation ceremony to honor the graduates, with guest speakers including Marquette County Captain Brian Steede and Alpena County Undersheriff Erik Smith, as well as reflections from students. Thank you to all of the instructors and coordinators who were involved in making this Academy such a success.

Congratulations to the graduates!

Director of Training Report

By: MSCTC Director of Training Barbara Gould

JAIL COMMAND STAFF ACADEMY REGISTRATION DEADLINE IS AUGUST 27, 2021

The MSCTC in partnership with and presented by the National Institute for Jail Operations (NIJO), and co-sponsored by the Michigan Municipal Risk Management Association (MMRMA), will host the next Michigan Jail Command Staff Academy (JCSA) beginning September 28, 2021, in Lansing, MI.

Program tuition* is sponsored by the MSCTC with the command curriculum designed by NIJO. Participants that successfully complete this Academy will receive an Academy

Completion Certificate from the MSCTC and the MMRMA, along with approximately 72 credit hours that may be applied toward the NIJO National Certified Correctional Supervisor (NCCS) or National Certified Correctional Executive (NCCE) certifications.

Jail Command Staff Academy courses include leadership, budgeting and RFP, data driven statistics, correctional law updates, proactive liability defense, report writing, investigations, and legal issues.

Please see the [attached flyer](#) for more information or to register command staff. **Remaining Registration space is limited** and on a first-come, first-served basis.

**Tuition FREE applies to Certified Local Corrections Officers - Command Staff Only. Attendee or their Agency are responsible for all fees associated with travel (including mileage), lodging, and meals not provided.*

This course can also be applied towards the yearly 20-hours of required annual training.

REMINDER: ACADEMY COMPLETION INFORMATION NOW ENTERED BY MSCTC

Beginning 2021, Local Corrections Officer Academy training information (once approved by the Council), will now be entered into the Local Corrections Officer Tracking System (LCOTS) by the MSCTC. Agencies are now only responsible for entering and maintaining correct and up-to-date in-service training records for their full or part-time Corrections Officers.

If you have any questions regarding this process, please contact the MSCTC Director of Training.

REMINDER ABOUT CHANGES TO ANNUAL IN-SERVICE TRAINING REQUIREMENT

Beginning in 2021, the following In-Service Training Requirements took effect:

- 1) Mandatory two (2) hours per year of Mental Health training must be part of the yearly 20-hour in-service requirement.
- 2) No more than 5-hours of Firearms Training can be counted toward the 20-hour in-service training requirement.

Please note, according to the American Correctional Association (ACA), the National Alliance on Mental Illness (NAMI), the National Commission on Correctional Health Care (NCCHC), and the National Council for Behavioral Health (NCBH); mental health training for Corrections Officers not only includes courses such as Crisis Intervention Training (CIT) and Mental Health First Aid (MHFA), but also training topics such as interpersonal communication, de-escalation skills, understanding and managing mentally ill inmates, suicide prevention, substance use and abuse, and signs and symptoms of developmental disabilities.

For a complete list of yearly 20-hour in-service training requirements, please [click here](#).

FINAL INSTRUCTOR DEVELOPMENT COURSE (TRAIN-THE-TRAINER) FOR 2021 ALMOST FULL!

The last Tuition FREE* Instructor Development Course (Train-The-Trainer) for the 2021 year is scheduled in-classroom at the Livingston County EMS Building from August 9 through August 12, 2021.

This course meets or exceeds the MSCTC requirements as an approved training program for those interested in becoming an Academy Trainer at a Local Corrections Officer Academy. This training course provides valuable information for prospective trainers on how to successfully control a classroom including proper etiquette, Adult Learning Theories, class research and curriculum design, instructing in different environments, and material delivery styles.

Participants will be required to bring a lap top computer with PowerPoint and Microsoft Word installed and functional. If interested in this training, please contact me ASAP as

spots are **very limited**. [Click here](#) for more information.

**Tuition is FREE for Certified Local Corrections Officers only. Participants or their Agency are responsible for lodging, mileage, meals, supplies, and any additional associated training costs.*

FINAL OPPORTUNITY TO REGISTER FOR FIRE SAFETY INSTRUCTOR DEVELOPMENT COURSE

The last MSCTC sponsored, tuition FREE* Fire Safety Instructor Development Course is scheduled for September 21, 22, 23, 2021 at Washtenaw Community College in Ann Arbor, MI. Registration spots are extremely limited and must be received no later than September 10, 2021.

This specific Instructor Development Course will provide Local Corrections Officers with the fundamentals required to instruct the Fire Safety Academy Module in a Local Corrections Officers Academy. A background in firefighting is not required to attend this course. This course is 3-days, 8 hrs. each day, and participants must attend the entire course to receive their Instructor Certification.

This course includes instruction on basic fire suppression techniques, evacuation procedures and incident command information that can also be valuable training information to have in a Sheriff's Office. This course can be applied towards the yearly 20-hours of required annual training. For more information or to register, please [click here](#).

**Tuition FREE applies to Certified Local Corrections Officers Only. Attendee or Agency responsible for all fees associated with travel (including mileage), lodging, and meals.*

TUITION FREE* ONLINE TRAINING FOR YOUR CORRECTIONS OFFICERS!

The MSCTC has limited sponsored openings (FREE*) available for the Detention And Corrections Online Training Academy (DACOTA) through the National Institute for Jail Operations (NIJO). DACOTA currently has *OVER 77* legal based online courses on topics such as Diversity and Inclusion, News Media Communications, Airborne and Droplet Pathogens, Mental Health (may be counted towards the **Council required 2-hour minimum of yearly Mental Health In-Service Training** for CO's!!), and many more! If you are interested in signing Officers up for this free*, interactive, and engaging online training please contact the MSCTC Director of Training, Barbara Gould at bgould@msctc.org.

**DACOTA tuition is free for certified Local Corrections Officers working in a Michigan Jail. Spots are limited and on a first come first-serve basis.*

ADDITIONAL IN-SERVICE TRAINING OPPORTUNITIES

1) The National Institute of Corrections (NIC) offers free online trainings through their NIC LearnCenter. Simply sign up for a free account and enjoy courses such as Inmate Suicide Prevention, PREA, Interpersonal Communication, and more. For more information on these free online trainings, please visit: <https://nic.learn.com>

2) American Jail Association Health and Wellness Summit: October 24, 25, 26, 2021, in Columbus, Ohio. Learn about strategies for increasing resilience and retention. Attendees receive education on the various components of a comprehensive wellness program, including early stress intervention, family readiness, peer support, mental and physical health, nutrition, and finance. For more information on this conference or AJA's other training opportunities, please visit: www.aja.org

If anyone has questions, please feel free to contact me at bgould@msctc.org or 810-919-4312. Thank you. Barbara L. Gould.

FOR SHERIFFS, JAIL ADMINISTRATORS,
SUPERVISORS, LINE LEVEL,
SUPPORT STAFF AND
HEALTH CARE PROFESSIONALS



JAILCON 21

CORRECTIONS ONLINE TRAINING CONFERENCE

30+ CEUs
Legal-Based
Corrections
Training

ONLINE FROM WORK OR HOME

Access to training from October 4 - December 31, 2021

(Submitted by National Institute for Jail Operations)

Due to the success of JAILCON 20/20 Online Conference in 2020, NIJO is once again offering the option for agencies to participate in the online version of JAILCON21. In addition to providing over 30+ CEUs of valuable, legal-based training, the online conference will include live webinars and an online AWARD CEREMONY, which allows even more corrections professionals to be recognized for their dedication to our challenging profession. Individuals will have access to all training from any connected device from October 4-December 31st

BENEFITS

- + Legal-based training on current issues
- + Fulfills 2021 training requirements
- + No travel expenses or time off required
- + Gives staff a much-needed morale boost
- + Recognizes professionals for their dedication

AGENCY DISCOUNTS

(PER PERSON)

1-14	\$125
15-50	\$109
51-100	\$ 89
101-250	\$ 79
251+	\$ 69

REGISTRATION DEADLINE:

September 15th

Training topics include:

- In-Custody Death
- Use of Force and the Law
- Mental Health
- Personal Property and Legal Mail Issues
- Correctional Intelligence
- Qualified Immunity
- Pro Se and Sovereign Citizen Inmates
- Transgender and GID
- Stress, Anxiety and Trauma Management
- Emotional Intelligence
- Crisis De-Escalation
- And much, much more!

[Click here to learn more!](#)

JAILCON21 National Corrections Professionals Awards

(Submitted by National Institute for Jail Operations)

Join us in celebrating the contributions of the dedicated, hard-working corrections professionals at your agency by nominating one (or more!) individuals for the JAILCON21 Corrections Professionals Awards.

Award recipients receive:

- **Free Conference Registration** – Each award recipient receives complimentary full conference registration for JAILCON21 National Corrections Online Training Conference.
- **Recognition at Award Ceremony and on NIJO Website** – Each recipient will be individually recognized at the Live Webinar JAILCON Award Ceremony. A picture of the recipient along with bio and nomination highlights will also be posted on the NIJO website as well as on NIJO's social media platforms.
- **Beautiful Engraved Wooden Plaque** – Plaques are hand-made by inmates at the Disciplinary Barracks at Fort Leavenworth Military Prison.

Making your nominations is easy and all online. Don't miss this chance to recognize well-deserving individuals at your facility!

NOMINATION DEADLINE: August 6, 2021
 RECIPIENT NOTIFICATION: August 27, 2021
 AWARDS WEBINAR EVENT: October 26, 2021

CLICK [HERE](#) FOR AWARDS CRITERIA AND TO MAKE A NOMINATION

Reminder to Submit Your 2nd Q 2021 Booking Fees

Just a quick reminder that your 2nd Q 2021 Booking Fees were due to the State by July 15, 2021. Also, please don't forget to include the Booking Fee Transmittal Form along with your check. Remember, each county can view their own Booking Fee transmittal activity in the LCOTS system.

Please feel free to contact us with any questions.

Council and Advisory Board Meeting Schedule

Council Meeting Schedule

Thursday, January 21, 2021 - (Public Zoom meeting)
 Thursday, March 18, 2021 - (Public Zoom meeting)
 Thursday, May 20, 2021 - **CANCELLED**
 Thursday, June 3, 2021 - **RESCHEDULED** (Public Zoom meeting)
 Tuesday, June 22, 2021 - Special Council meeting (Public Zoom meeting)
 Thursday, July 15, 2021 - **CANCELLED**
 Thursday, September 16, 2021
 Thursday, November 18, 2021

Scheduled to be held at the Michigan Manufacturers Association Building, 620 S. Capitol Ave., Lansing, MI 48933, beginning at 2:30 p.m.

Advisory Board Meeting Schedule

Thursday, January 7, 2021 - (Public Zoom meeting)
 Thursday, March 4, 2021 - **CANCELLED**
 Thursday, May 6, 2021 (Public Zoom meeting)
 Thursday, July 8, 2021 - **CANCELLED**
 Thursday, September 2, 2021
 Thursday, November 4, 2021

Scheduled to be held at the Michigan Manufacturers Association Building, 620 S. Capitol Ave., Lansing, MI 48933, beginning at 2:30 p.m.

MSCTC-Sponsored "FREE TUITION" Trainings Scheduled*

- 1) [August 9-12, 2021 - 32-Hour Instructor Development \(Train-The-Trainer\)](#) - Conducted by Todd Gilchrist and Barbara Gould
- 2) [August 26, 2021 - Report Writing and Ethics Refresher](#) - Conducted by John Sexton
- 3) [September 10, 2021 - Multiple Training Topic](#) - Conducted by Barbara L. Gould
- 4) [September 21-23, 2021 - Fire Safety Instructor Development \(Train-The-Trainer\)](#) - Conducted by Lt. Corey Burks
- 5) [September 28-30, 2021, October 26-28, 2021, November 30-December 2, 2021 - Michigan Jail Command Staff Academy](#) - Conducted by Michigan Sheriffs' Coordinating and Training Council, Michigan Municipal Risk Management Authority and the National Institute for Jail Operations.
- 6) [October 11-12, 2021 - In-Service Multiple Training Topic](#) - Conducted by Sgt. Gary Fitzmaurice, Sgt. Todd Gilchrist and Barbara Gould

Please click on the corresponding link for more information or to register for a training. All in-service training requirements and available courses can be found anytime at <http://www.misctc.org/training.html>

** This "FREE TUITION" training is for Certified Local Corrections Officers only. Participants are responsible for costs relating to travel, meals and lodging.

Additional Training Opportunity

In an attempt to keep you updated, the following training has been scheduled. For further information, or to register, please use the contact information from the training link below.

- 1) [August 4-6, 2021 - First Line Supervision](#) - DeWolf and Associates
- 2) [September 13-14, 2021 - Discipline & Disciplinary Interviews](#) - DeWolf and Associates
- 3) [September 23-24, 2021 - Public Information Officer](#) - DeWolf and Associates
- 4) [September 27-October 1, 2021 - Corrections Training Officer](#) - DeWolf and Associates

Local Corrections Officer Academies Scheduled or Rescheduled

As we receive notification from our educational partners that Local Corrections Officers Academies have been scheduled, for your convenience we will include the Academies and contact information in future RECAPS. Below is a current list of scheduled, Academies for the remainder of the year that have been provided to us.

For more information or to register for an Academy, please contact the Academy Director. To view a list of up-coming Academy Schedules at any time, please visit <http://www.misctc.org/schedule.php>

2021 Academies

Genesee County Sheriff's Office - 8-2-21 to 8-27-21

For more information or to register, please contact Kiona Graham at 810-257-3255 or kgraham@co.genesee.mi.us

Oakland County Sheriff's Office – 8-13-2021 to 9-10-2021

For more information or to register, please contact Sgt. Brian Behrend at 248-858-4995 behrendb@oakgov.com or Dep. Jocelyn Babiak at 248-975-4475/
babiakja@oakgov.com

Grand Rapids Community College - 9-12-21 to 10-12-21

For more information or to register, please contact Jermaine Reese at 616-234-3137 or jermainereese@grcc.edu

North Central Michigan College – 9-13-21 to 10-8-21

For more information or to register, please contact Jim Cousino at 231-348-6630 or jcousino@ncmich.edu

Washtenaw Community College – 9-21-21 to 10-15-21

For more information or to register, please contact Joyce Nelson-VanMeter at 734-677-5022 or joenelson@wccnet.edu

Delta College – 9-27-21 to 10-22-2021

For more information, or to register, please contact Tom Gillman at 989-686-9108 or thomasgillman@delta.edu

West Shore Community College - 10-4-21 to 10-29-21

For more information or to register, please contact John O'Hagan at 231-843-5831 or johagan1@westshore.edu

Lansing Community College - 10-4-21 to 10-29-21

For more information, or to register, please contact Tamara McDiarmid at 517-267-5079 or mcdiart4@lcc.edu

Kalamazoo Valley Community College – 10-18-21 to 11-12-21

For more information or to register, please contact Victor Ledbetter at 269-353-1261 or vledbetter@kvcc.edu

"RECAP" BONUS

(Submitted by National Institute for Jail Operations)

**NIJO Legal-Based Jail Guideline: I01.03.03
Laundry and Clothing Issue**

KEY ISSUES:

On September 6, 2018 inmate Tyler Tessier, waiting to stand trial for the murder of his pregnant girlfriend, was found dead in his cell hanging from a sheet – just 10 minutes after he picked up his breakfast. Sixty-four days earlier, inmate Thierry Nkusu had successfully used the same approach, also using his bed sheet to hang himself. His death came 48 hours after he was sentenced to life without parole. Following these two suicides, the Montgomery County jails Corrections Director Robert Green began looking for some answers. As part of the solution, they opted to replace all the sheets and double up with blankets. Many jails struggle financially and issuing these items regularly while keeping inmate hygiene, safety and security checked is extremely challenging. It is important for an administration to know when setting policies and procedures governing the issuing of bedding and clothing what is actually required by law and what isn't. For the legal-based answer to this issue, click the button below or visit:

Click [here](#) for the legal-based answer to this issue

DISCLAIMER:

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Michigan Sheriffs' Coordinating & Training Council

620 S. Capitol Ave

Suite 320-B

Lansing, MI 48933

517-999-7282

www.misctc.org



"Although there is no progress without change, not all change is progress." - John Wooden



CONTACT US