

# Training Council "RECAP"

By Robert Noordhoek, CEO/Executive Secretary

July 2021



## IMPORTANT INFORMATION

### COUNCIL ADOPTS INTERIM CHANGES TO PRE-HIRE WRITTEN EXAM

The Council held a Special Meeting on June 22, 2021. At that meeting, the Council adopted **interim** changes to the Pre-Hire Written Exam for Local Corrections Officers that is administered by EMPCO. Following is the proposal adopted by the Council:

Beginning August 1, 2021, the following interim changes to the Written Exam for Local Corrections Officers will take effect:

1. The new requirements will take effect on August 1, 2021 and will remain in effect until a final recommendation is approved by the Council.
2. Written Exams taken within one year prior to the effective date will be grandfathered into the new requirements.
3. Taking the Written Exam will still be required **prior to being employed** by a Sheriff's Office.
4. MSCTC will no longer establish a minimum passing score for the Written Exam.
5. Each Sheriff's Office will be responsible for determining the Written Exam minimum passing score acceptable for their agency.
6. There will be no limit on the number of times an individual can take the Written Exam as long as they pay for each exam, and if a higher score is obtained on subsequent testing, the higher score shall be counted.

7. Each Sheriff's Office will be required to maintain a record of the Written Exam score in the personnel file of each Corrections Officer hired after August 1, 2021.

8. Beginning August 1, 2021, each Sheriff's Office will be required to enter into the LCOTS System the Written Exam score for each Corrections Officer hired after August 1, 2021. If a higher score is obtained subsequent to taking a future Written Exam, the Sheriff's Office shall enter the higher score into the LCOTS System within 30 days of posting the new score (#8 will only apply if this data field can be added to the LCOTS System).

**The Council strongly advises that you share this information with your corporate counsel prior to making any decisions regarding these interim requirements.**

## **Jail Administrator Spotlight**

**(Submitted by Alpena County)**

**Christina Bednarski**  
**Alpena County Sheriff's Office**  
**Jail Administrator**

I served in the United States Army Reserve from 2012 until 2018. I started my career with the Sheriff's Office in 2015 accepting a job as a corrections officer. I was fortunate enough to be sponsored through the Wayne County Regional Police Academy and transitioned to the road division. I was offered a position as the School Resource Officer. I was also able to take on the role as the Alpena County D.A.R.E. instructor.



Recently, Sergeant Scott Gagnon retired, opening the Jail Administrator position. I applied and interviewed in front of a panel of three individuals outside of our agency. I was selected for the position and eagerly accepted. It is apparent the role of a Jail Administrator is daunting and extremely time consuming. However, I've had an overwhelming amount of support from my staff members, Sheriff and Undersheriff. I am absolutely amazed by the support the network of Jail Administrators has provided! I can't thank you enough for all of the information I've silently gathered from the group emails.

When I'm not consumed with work, I enjoy playing softball, riding motorcycles, fishing and reading. You can always find me outside during the summer months.

I really look forward to working with other agencies in the future!

## **Recent Academy Graduations**

### **Genesee County Sheriff's Office**

**(Submitted by Genesee County Sheriff's Office)**

On May 28<sup>th</sup>, 2021, the Office of Genesee County Sheriff held a combined ceremony for the graduates of the 160 hour Local Corrections Academy Graduation from both April and May 2021. There were four in-service graduates who represented Genesee County from the April academy as well as seven in-service graduates and three pre-service cadets who represented both Genesee County and Sanilac County from the May Academy.

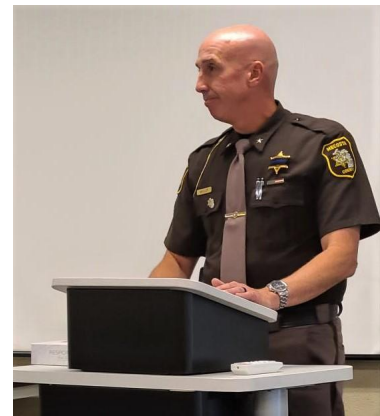
Congratulations to the April and May 2021 Graduates on obtaining the fundamental skills of maintaining safety and security in Local Corrections!



## **Mecosta-Osceola Career Center**

**(Submitted by Mecosta-Osceola Career Center)**

Our 9th Corrections Academy began in June of 2021. In attendance were 1 pre-service student and 5 in-service officers from Mecosta, Wexford, and Gratiot Counties. 5 students successfully completed the academy. The students, their families, and department administrators were excited to celebrate their accomplishment at their graduation banquet. Sheriff Brian Miller from Mecosta County was the keynote speaker. The students are excited about their future.



## **Delta College**

**(Submitted by Delta College)**

June 8<sup>th</sup> was the date for the 17<sup>th</sup> MSCTC Corrections Officer Academy graduating from Delta College. This academy started on May 10<sup>th</sup>. This group started with 13, and graduated the same number of, in-service personnel from 10 different counties. These corrections officers were from Bay, Chippewa, Gratiot, Huron, Ionia, Lapeer, Ogemaw, Roscommon, Saginaw and Tuscola counties.



## **Grand Rapids Community College**

**(Submitted by Grand Rapids Community College)**

On Wednesday June 9, 2021 Grand Rapids Community College graduated its 8<sup>th</sup> Local Corrections Officers Academy Cohort. The academy started on May 10, 2021 ending on June 9, 2021. There were 9 attendees (8 in-service, and 1 pre-service candidates) from Allegan, Kent, and Ottawa, and St. Joseph County Sheriff's Offices. The graduation ceremony was held on Wednesday June 9, 2021 at 1:00 pm. The graduation ceremony was also streamed live and will be posted to YouTube. The graduation also included the recognition of the two cohorts (23 graduates) from 2020. I want to thank the Michigan Sheriffs' Coordinating &



Training Council staff as well as each agency partner for their participation and assistance in helping us maintain and provide a safe training academy.

## **Macomb College**

**(Submitted by Macomb College)**

Macomb College is proud to announce the graduation of 9 new Correctional Deputies from the MSCTC Corrections Academy held May 31 through June 25, 2021 for Macomb Sheriff. The photo shows the class with their Instructor for the day (Rev. James Friedman) and the Academy Coordinators (Bill Pace and Bruce Hill). Congratulations to all the graduates!



## **Monthly DACOTA Spotlight – July**

**(Submitted by National Institute for Jail Operations)**

As of the end of June, Michigan DACOTA online learners have completed 2,779 courses and 2,425 credit hours. Currently, 33 agencies have learners getting trained in the DACOTA platform.

For the month of June, NIJO is happy to recognize the following agencies who had the most learners complete courses in DACOTA in the month of May. Congratulations to:

1. Jackson County Sheriff's Office
2. Wexford County Sheriff's Office
3. Cass County Sheriff's Office

We are also pleased to recognize the following individuals who have completed the most DACOTA courses in June:

### **1st Place**

Anthony Rowell - Wexford County Sheriff's Office

### **Tied for 2nd Place**

Jason Longstreet – Wexford County Sheriffs' Office

Adam Yager - Wexford County Sheriffs' Office

### **Tied for 3rd Place**

Jonathan Alberts – Wexford County Sheriff's Office

Angela Hirsch – Wexford County Sheriff's Office

Thad Kellenberger – Jackson County Sheriff's Office

Tim Pechota – Wexford County Sheriff's Office

**Congratulations to these individuals and agencies for your outstanding efforts and staying engaged in continuously learning.**

June 2021

**DACOTA LEADERBOARD****Most Engaged Agencies**

- 1 Jackson County
- 2 Wexford County
- 3 Cass County

**Top Individual Learners**

- 1 Anthony Rowell - Wexford County  
Jason Longstreet - Wexford County  
Adam Yager - Wexford County
- 2 Jonathan Alberts - Wexford  
Angela Hirsch - Wexford County  
Thad Kellenberger - Jackson County  
Tim Pechota - Wexford County

**JUNE-YTD STATS**

2,779 - Total Courses Completed  
 2,425 - Total Credits Earned  
 254 - Total Engaged Learners  
 33 - Total Engaged Agencies



**Many users still haven't logged into DACOTA this year.** We encourage everyone with DACOTA access to set a goal to complete 2-3 online courses each month to ensure that you'll be able to meet your annual 20 CEU training requirements before December 1st. [Click here to log in](#)

**ABOUT DACOTA**

Through a training partnership with MSCTC, the National Institute for Jail Operations provides Michigan agencies with engaging legal-based online training through DACOTA—NIJO's Detention and Corrections Online Training Academy.

All DACOTA curriculum is approved for all levels of NIJO Professional Certification (NCCO, NCCS, and NCCE). For more information about becoming nationally certified contact NIJO at [certification@jailtraining.org](mailto:certification@jailtraining.org).

If your agency is not currently signed up for DACOTA, contact MSCTC Director of Training Barbara Gould at [bgould@msctc.org](mailto:bgould@msctc.org).

**DACOTA is Approved for NIJO National Certification**

Did you know that DACOTA is approved for all levels of national certification through the National Institute for Jail Operations (NIJO)?

- ❖ Nationally Certified Corrections Officer (NCCO) – 40hrs of required training
- ❖ Nationally Certified Corrections Supervisor (NCCS) – 70hrs of required training
- ❖ Nationally Certified Corrections Executive (NCCE) – 115hrs of required training

Not only is this nationally certified program available and pre-approved for those using DACOTA, but NCCO and NCCS also comes at a 50% discount to those achieving their certification through DACOTA! Contact NIJO at 801-810-JAIL (5245) to get nationally recognized in your profession and receive your 50% off discount! Learn more about the certification process [here](#).

**Director of Training Report**

**By: MSCTC Director of Training Barbara Gould**

**NEXT MICHIGAN JAIL COMMAND STAFF ACADEMY TO BE HELD IN FALL 2021**

The MSCTC in partnership with and presented by the National Institute for Jail Operations (NIJO), and co-sponsored by the Michigan Municipal Risk Management Association

(MMRMA), have scheduled the next Michigan Jail Command Staff Academy (JCSA) beginning September 28, 2021, in Lansing, MI.

Program tuition\* is sponsored by the MSCTC with the command curriculum designed by NIJO. Participants that successfully complete this Academy will receive an Academy Completion Certificate from the MSCTC and the MMRMA, along with approximately 72 credit hours that may be applied toward the NIJO National Certified Correctional Supervisor (NCCS) or National Certified Correctional Executive (NCCE) certifications.

Jail Command Staff Academy courses include leadership, budgeting and RFP, data driven statistics, correctional law updates, proactive liability defense, report writing, investigations, and legal issues.

Please [click here](#) for more information or to register command staff. Space is limited and on a first come, first-serve basis.

*\*Tuition FREE applies to Certified Local Corrections Officers- Command Staff Only. Attendee or their Agency are responsible for all fees associated with travel (including mileage), lodging, and meals not provided.*

*This course can also be applied towards the yearly 20-hours of required annual training.*

### **MULTIPLE TRAINING TOPIC IN-SERVICE SCHEDULED**

Upon completion of this two-day, TUITION FREE\* In-Service Classroom Training Session in Missaukee County, participants can receive up to 14 of their required 20-hours of yearly In-Service Corrections Training in 3 topic areas. Participants that successfully attend the Mental Health First Aid for Public Safety/ Corrections will have met the Council requirement of 2-hours (minimum) of mental health in-service training. Topics to be covered include:

- Mental Health First Aid for Public Safety/Corrections (MHFA training manual provided)
- Security First: How to Protect Yourself and Your Agency During Transports and in The Courtroom
- Custody and Security: Proper Restraint Device Use, Application, and Control
- Leading by Example: How to Lead Without Rank and Understand Multiple Generations Working Together

Please [click here](#) for more information or to register. .

*\*Tuition is FREE for Certified Local Corrections Officers. Participants or their Agency are responsible for: lodging, mileage, meals, and any additional supplies or costs associated with these trainings.*

### **FINAL INSTRUCTOR DEVELOPMENT COURSE (TRAIN-THE-TRAINER) FOR 2021 ALMOST FULL!**

The last Tuition FREE\* Instructor Development Course (Train-The-Trainer) for the 2021 year is scheduled in-classroom at the Livingston County EMS Building from August 9 through August 12, 2021.

This course meets or exceeds the MSCTC requirements as an approved training program for those interested in becoming an Academy Trainer at a Local Corrections Officer Academy. This training course provides valuable information for prospective trainers on how to successfully control a classroom including proper etiquette, Adult Learning Theories, class research and curriculum design, instructing in different environments, and material delivery styles.

Participants will be required to bring a lap top computer with Power Point and Microsoft Word installed and functional. If interested in this training, please contact me ASAP as spots are very limited. Please [click here](#) for more information or to register..

*\*Tuition is FREE for Certified Local Corrections Officers only. Participants or their Agency*

are responsible for lodging, mileage, meals, supplies, and any additional associated training costs.

## ADDITIONAL IN-SERVICE TRAINING OPPORTUNITIES

1. The MSCTC has limited sponsored openings (FREE\*) available for the **Detention And Corrections Online Training Academy (DACOTA)** through the National Institute for Jail Operations (NIJO). DACOTA currently has OVER 70 legal based online courses on topics such as Diversity and Inclusion, Proactive Suicide Prevention Techniques, Gender Identity Dysphoria, and many more! If you are interested in signing Officers up for this free\*, interactive, and engaging online training please contact either the MSCTC Director of Training, Barbara Gould at [bgould@msctc.org](mailto:bgould@msctc.org) or the DACOTA Administrator, Jill Hammer at [jhammer@jailtraining.org](mailto:jhammer@jailtraining.org).

*\*DACOTA tuition is free for certified Local Corrections Officers working in a Michigan Jail. Spots are limited and on a first-come first-serve basis.*

2. The National Institute of Corrections (NIC) offers free online trainings through their NIC LearnCenter. Simply sign up for a free account and enjoy courses such as Inmate Suicide Prevention, PREA, Interpersonal Communication, and more. For more information on these free online trainings, please visit: <https://nic.learn.com>

3. American Jail Association Health and Wellness Summit: October 24, 25, 26, 2021, in Columbus, Ohio. Learn about strategies for increasing resilience and retention. Attendees receive education on the various components of a comprehensive wellness program, including early stress intervention, family readiness, peer support, mental and physical health, nutrition, and finance. For more information on this conference or AJA's other training opportunities, please visit: [www.aja.org](http://www.aja.org)

If anyone has questions, please feel free to contact me at [bgould@msctc.org](mailto:bgould@msctc.org) or 810-919-4312. Thank you. Barbara L. Gould.



(Submitted by National Institute for Jail Operations)

Training is usually one of the key factors a sheriff, jail administrator or jail officer must be able to defend when something goes wrong. Thus, training is a critical component to make jails operationally safe and secure.

The goal of the partnership between MSCTC and National Institute for Jail Operations (NIJO) is to provide the best training taught by the nation's top corrections experts to every detention facility throughout the state of Michigan.

NIJO provides training based on each agency's needs and goals—whether through the DACOTA online training or through live training at JAILCON Corrections Training Conferences or other MSCTC-sponsored training seminars (Michigan Jail Command Staff Academy, New Sheriffs' Institute, etc)

# MSCTC DISCOUNT

# 15%

**Use Code: TrainMichigan21**

Valid on all JAILCON 21 Registration packages through posted applicable registration deadlines. (see [www.jailcon.org](http://www.jailcon.org))

Because of this ongoing partnership with MSCTC, NIJO is offering a 15% discount for JAILCON National Online Training Conference. In addition to providing over 30 CEUs of valuable, legal-based training, the online conference will include live webinars and an online AWARD CEREMONY, which allows even more corrections professionals to be recognized for their dedication to this challenging profession.

**JAILCON21 National Online Conference will continue to be the perfect virtual gathering place for detention and corrections professionals to:**

- Continue to learn more about what the law requires to run a constitutionally-safe detention facility.
- Discover what's new in corrections-based products and services from our sponsors
- Get that much needed morale boost you deserve, plus the opportunity to feel appreciated and valued in your career.

**Register for the online conference before July 14th and use the special MSCTC discount "TrainMichigan21" to receive 15% off.**

[Click here to learn more or register!](#)

## **JAILCON21 National Corrections Professionals Awards**

**(Submitted by National Institute for Jail Operations)**

Join us in celebrating the contributions of the dedicated, hard-working corrections professionals at your agency by nominating one (or more!) individuals for the JAILCON21 Corrections Professionals Awards.

**Award recipients receive:**

- **Free Conference Registration** – Each award recipient receives complimentary full conference registration for the applicable conference for their award. For JAILCON West and South award recipients, NIJO also provides lunch for one spouse/guest attending the awards ceremony for each award representative. (IMPORTANT NOTE: Attendees are responsible for arranging and paying for their own transportation and lodging for the LIVE conferences.)
- **Recognition at Award Ceremony and on NIJO Website** – Each recipient will be individually recognized at the applicable JAILCON Award Ceremony. A picture of the recipient along with bio and nomination highlights will also be posted on the NIJO website as well as on NIJO's social media platforms.
- **Beautiful Engraved Wooden Plaque** – Plaques are hand-made by inmates at the Disciplinary Barracks at Fort Leavenworth Military Prison.

Making your nominations is easy and all online. Don't miss this chance to recognize well-deserving individuals at your facility!

NOMINATION DEADLINE: August 6, 2021  
RECIPIENT NOTIFICATION: August 27, 2021  
AWARDS WEBINAR EVENT: October 26, 2021

**CLICK [HERE](#) FOR AWARDS CRITERIA AND TO MAKE A NOMINATION**

## **Reminder to Submit Your 2nd Q 2021 Booking Fees**

Just a quick reminder that your 2nd Q 2021 Booking Fees are due to the State by July 15, 2021. Also, please don't forget to include the Booking Fee Transmittal Form along with your check. Remember, each county can view their own Booking Fee transmittal activity in the LCOTS system.

Please feel free to contact us with any questions.



# Council and Advisory Board Meeting Schedule

## Council Meeting Schedule

Thursday, January 21, 2021 - (Public Zoom meeting)  
Thursday, March 18, 2021 - (Public Zoom meeting)  
Thursday, May 20, 2021 - **CANCELLED**  
Thursday, June 3, 2021 - **RESCHEDULED** (Public Zoom meeting)  
Tuesday, June 22, 2021 - Special Council meeting (Public Zoom meeting)  
Thursday, July 15, 2021 - **CANCELLED**  
Thursday, September 16, 2021  
Thursday, November 18, 2021

Scheduled to be held at the Michigan Manufacturers Association Building, 620 S. Capitol Ave., Lansing, MI 48933, beginning at 2:30 p.m.

## Advisory Board Meeting Schedule

Thursday, January 7, 2021 - (Public Zoom meeting)  
Thursday, March 4, 2021 - **CANCELLED**  
Thursday, May 6, 2021 (Public Zoom meeting)  
Thursday, July 8, 2021 - **CANCELLED**  
Thursday, September 2, 2021  
Thursday, November 4, 2021

Scheduled to be held at the Michigan Manufacturers Association Building, 620 S. Capitol Ave., Lansing, MI 48933, beginning at 2:30 p.m.

## MSCTC-Sponsored "FREE TUITION" Trainings Scheduled\*

- 1) [August 9-12, 2021 - 32-Hour Instructor Development \(Train-The-Trainer\)](#) - Conducted by Todd Gilchrist and Barbara Gould
- 2) [August 26, 2021 - Report Writing and Ethics Refresher](#) - Conducted by John Sexton
- 3) [September 21-23, 2021 - Fire Safety Instructor Development \(Train-The-Trainer\)](#) - Conducted by Lt. Corey Burks
- 4) [September 28-30, 2021, October 26-28, 2021, November 30-December 2, 2021 - Michigan Jail Command Staff Academy](#) - Conducted by Michigan Sheriffs' Coordinating and Training Council, Michigan Municipal Risk Management Authority and the National Institute for Jail Operations.
- 5) [October 11-12, 2021 - In-Service Multiple Training Topic](#) - Conducted by Sgt. Gary Fitzmaurice, Sgt. Todd Gilchrist and Barbara Gould

Please click on the corresponding link for more information or to register for a training. All in-service training requirements and available courses can be found anytime at <http://www.misctc.org/training.html>

\*\* This "FREE TUITION" training is for Certified Local Corrections Officers only. Participants are responsible for costs relating to travel, meals and lodging.

## Local Corrections Officer Academies Scheduled or Rescheduled

As we receive notification from our educational partners that Local Corrections Officers Academies have been scheduled, for your convenience we will include the Academies and

contact information in future RECAPS. Below is a current list of scheduled, Academies for the remainder of the year that have been provided to us.

For more information or to register for an Academy, please contact the Academy Director. To view a list of up-coming Academy Schedules at any time, please visit <http://www.misctc.org/schedule.php>

## **2021 Academies**

### **Genesee County Sheriff's Office - 8-2-21 to 8-27-21**

For more information or to register, please contact Kiona Graham at 810-257-3255 or [kgraham@co.genesee.mi.us](mailto:kgraham@co.genesee.mi.us)

### **Grand Rapids Community College - 9-12-21 to 10-12-21**

For more information or to register, please contact Jermaine Reese at 616-234-3137 or [jermainereese@grcc.edu](mailto:jermainereese@grcc.edu)

### **North Central Michigan College – 9-13-21 to 10-8-21**

For more information or to register, please contact Jim Cousino at 231-348-6630 or [jcousino@ncmich.edu](mailto:jcousino@ncmich.edu)

### **Washtenaw Community College – 9-21-21 to 10-15-21**

For more information or to register, please contact Joyce Nelson-VanMeter at 734-677-5022 or [joenelson@wccnet.edu](mailto:joenelson@wccnet.edu)

### **Delta College – 9-27-21 to 10-22-2021**

For more information, or to register, please contact Tom Gillman at 989-686-9108 or [thomasgillman@delta.edu](mailto:thomasgillman@delta.edu)

### **West Shore Community College - 10-4-21 to 10-29-21**

For more information or to register, please contact John O'Hagan at 231-843-5831 or [johagan1@westshore.edu](mailto:johagan1@westshore.edu)

### **Lansing Community College - 10-4-21 to 10-29-21**

For more information, or to register, please contact Tamara McDiarmid at 517-267-5079 or [mcdiart4@lcc.edu](mailto:mcdiart4@lcc.edu)

### **Kalamazoo Valley Community College – 10-18-21 to 11-12-21**

For more information or to register, please contact Victor Ledbetter at 269-353-1261 or [vledbetter@kvcc.edu](mailto:vledbetter@kvcc.edu)

## **"RECAP" BONUS**

**(Submitted by National Institute for Jail Operations)**

### **NIJO Legal-Based Jail Guideline: E04.02.01 Privileged Mail**

#### **KEY ISSUES:**

Written correspondence represents one of the ways those who are incarcerated can effectively communicate with their attorneys for legal assistance. Such written correspondence, both incoming and outgoing, should be considered “privileged” and designated as legal or confidential. Having been designated as such, privileged mail should not be read by jail staff. If mail could be read by the staff, the court reasonably declared it could possibly “chill such communications” perhaps making attorney interaction and representation to their inmate clients.

#### **Have the courts clearly explained whether “privileged” mail is subject to inspection by jail staff?**

Click [here](#) for the legal-based answer to this issue

**DISCLAIMER:**

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**BEST WISHES FOR A SAFE AND HAPPY  
FOURTH OF JULY FROM THE COUNCIL AND  
ADVISORY BOARD!!**



**Michigan Sheriffs' Coordinating & Training Council**  
620 S. Capitol Ave  
Suite 320-B  
Lansing, MI 48933  
517-999-7282  
[www.misctc.org](http://www.misctc.org)

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"Common sense is a superpower". -  
Anonymous

**CONTACT US**